



South Gosforth First School

'Roots to grow and wings to fly'

N2 Breakfast/After School Club Assistant

- Salary: £24,207 per annum, pro rata, pay award pending
- Fixed term in the first instance (1st September 2025 until 31st August 2026) pending permanent employment
- **Post 1** - After School Club - Part time - 12 hours per week, Monday – Thursday 3.00-6.00pm, term time only (actual salary £6,583 per annum)
- **Post 2** - After School Club – Part time – 6 hours per week, Tuesday & Wednesday 3.00-6.00pm, term time only (actual salary £3,267 per annum)
- **Post 3** – Breakfast Club – 4.5 hours per week, Tuesday – Thursday 7.30am-9.00am, term time only (actual salary £2,450 per annum)

Please note - candidates can apply for an After School Club position and the Breakfast Club position. Please specify on your application form which post/s you would like to be considered for.

This post attracts a Living Wage supplement. In addition to the hourly rate, this post will receive the Living Wage supplement to bring the hourly rate up to a minimum of an hour

The governors wish to appoint a motivated, hard working and child-centred Breakfast/After School Club Assistant to come and work in our wonderful school.

The successful candidate will need to demonstrate their commitment to working as part of an effective and cohesive team who all want the very best for our children and families.

As with all members of staff at South Gosforth First School, the successful candidate will actively endorse and deliver the vision of our school, which is centred around giving our pupils 'Roots to Grow and Wings to Fly', as well as supporting our school values.

We are looking for a skilled and effective practitioner with passion, enthusiasm and energy who:

- Is creative and proactive
- Is flexible and can use their initiative to meet the needs of the children and the demands of the provision
- Is an inclusive practitioner with ambitious standards
- Is well organised and highly motivated
- Possesses excellent interpersonal and communication skills with both children and families and enjoys working as part of a team

Candidates must be able to:

- Assist with the organisation, maintenance, setting out and clearing away of resources to create a purposeful and attractive learning environment
- Assist with any administrative tasks such as attendance registers, collection of fees etc.
- Undertake activities with pupils that promote the development of intellectual, moral, spiritual and social skills
- Respond to the practical needs of children where there is an identified special educational need
- Provide general care and welfare by responding appropriately to the social, emotional and physical needs of pupils
- Assist in maintaining a healthy, safe and secure environment and act in accordance with all of the School's policies and procedures

There will be mandatory training provided and paid for by the school, including but not limited to:

- Safeguarding and child protection
- Food hygiene
- First aid
- Fire warden training and safety evacuation procedures

Training will either be held in working hours or paid as overtime.

In return, we offer:

- A supportive Senior Leadership Team and Governing Body
- A dedicated staff team
- Happy, enthusiastic children
- High levels of family engagement
- A vibrant and happy school environment
- An inclusive and supportive ethos
- Collaborative working with the Gosforth Schools' Trust

South Gosforth First School is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the DBS and be successful in relation to a range of other recruitment checks.

Application forms, person specification and job description are available on our school website here: [Wraparound Jobs](#)

Application forms and safe recruitment forms should be emailed to wraparound@sgfs.uk. Please note that we will not be accepting any hard copy applications. Candidates will be requested to sign all documentation in person if successfully shortlisted.

The closing date for application is Friday 4th July 2025. Shortlisting and interviews will take place on shortly after.

THIS POST INVOLVES WORKING WITH CHILDREN.

Please note that in all cases written references will be taken up and made available to interviewers **before** the final selection stage, even if candidates indicate otherwise.