



South Gosforth First School

'Roots to grow and wings to fly'

N4 Breakfast and After School Club Leader

- Salary Range: £25,584-£26,409 per annum (Post 1 - actual salary £17,473-£18,036 per annum, Post 2 - actual salary £13,104-£13,527 per annum) pay award pending
- Fixed term in the first instance (1st September 2025 until 31st August 2026) pending permanent employment
- Post 1 - Part time - 30 hours per week (at least 7.30am-9.00am and 3.00pm-6.00pm each day – other hours can be agreed with the candidate), term time only plus 1 training day
- Post 2 – Part time – 22.5 hours per week (7.30am-9.00am and 3.00pm-6.00pm each day), term time only

The governors wish to appoint 2 motivated, hard working and child-centred Breakfast and After School Club Leader's to come and work in our wonderful school as part of our brand new wraparound provision.

The successful candidates will need to demonstrate their commitment to working as part of an effective and cohesive team who all want the very best for our children and families.

As with all members of staff at South Gosforth First School, the successful candidate will actively endorse and deliver the vision of our school, which is centred around giving our pupils 'Roots to Grow and Wings to Fly', as well as supporting our school values.

We are looking for a skilled and effective practitioner with passion, enthusiasm and energy who:

- Is creative and proactive
- Is flexible and can use their initiative to meet the needs of the children and the demands of the provision
- Is an inclusive practitioner with ambitious standards
- Is well organised and highly motivated
- Possesses excellent interpersonal and communication skills with both children and families and enjoys working as part of a team

Candidates must be able to:

- Advise, support and assist the Head Teacher in the development of an effective programme of activities ensuring appropriate equipment, facilities and services are available.
- Supervise the work of the Breakfast/After School Club Assistant(s)
- Undertake activities with pupils that promote the development of intellectual, moral, spiritual and social skills
- Respond to the practical needs of children where there is an identified special educational need.
- Provide general care and welfare by responding appropriately to the social, emotional and physical needs of pupils
- Assist in the control of income and expenditure for the Breakfast/After School Club ensuring relevant records are maintained
- To promote and implement the School's Equality Policy in all aspects of employment and service delivery
- Promote and safeguard the welfare of children and young people s/he is responsible for or comes into contact with
- To assist in maintaining a healthy, safe and secure environment and to act in accordance with the school's policies and procedures

There will be mandatory training provided and paid for by the school, including but not limited to:

- Safeguarding and child protection
- Food hygiene
- First aid
- Fire warden training and safety evacuation procedures

Training will either be held in working hours or paid as overtime.

In return, we offer:

- A supportive Senior Leadership Team and Governing Body
- A dedicated staff team
- Happy, enthusiastic children
- High levels of family engagement
- A vibrant and happy school environment
- An inclusive and supportive ethos
- Collaborative working with the Gosforth Schools' Trust

South Gosforth First School is committed to safeguarding and promoting the welfare of children and young people. The successful applicant will be required to obtain an Enhanced Certificate of Disclosure from the DBS and be successful in relation to a range of other recruitment checks.

Application forms, person specification and job description are available on our school website here: [Wraparound Jobs](#)

Application forms and safe recruitment forms should be emailed to admin@sgfs.uk. Please note that we will not be accepting any hard copy applications. **Candidates should specify which role (number of hours) you are interested in/or both in your email.** You will be requested to sign all documentation in person if successfully shortlisted.

The closing date for application is Monday 30th June 2025. Shortlisting and interview will take place shortly after (and before end of summer term).

THIS POST INVOLVES WORKING WITH CHILDREN.

Please note that in all cases written references will be taken up and made available to interviewers **before** the final selection stage, even if candidates indicate otherwise.