Website Cookie Privacy Notice

South Gosforth First School
'Roots to grow and wings to fly'

This privacy notice has been written to inform you about how South Gosforth First School processes your personal data when you visit our website, and in particular our use of cookies and web analytics.

Who are we?

South Gosforth First School is a data controller as defined by the UK GDPR. This means that we determine the purposes for which your personal data is processed and the manner of the processing. We will only collect and use your personal data in ways that are compliant with data protection legislation.

The school has appointed Veritau Ltd as its Data Protection Officer (DPO). The role of the DPO is to monitor our compliance with the UK GDPR and the Data Protection Act 2018 and advise on data protection issues. If you would like to discuss this privacy notice or our use of your data, please contact Veritau or Mrs Kimberley Valentine (School Business Manager).

Veritau's contact details are:

Schools Data Protection Officer
Veritau
West Offices
Station Rise
York
North Yorkshire
YO1 6GA
schoolsDPO@veritau.co.uk // 01904 554025

Please ensure you include the name of your school in all correspondence.

Web analytics

Web analytics is the collection and analysis of the data generated when people visit and use a website. This helps the website owner know such things as the number of visitors to various parts of the website, the time they spend on the website and if they return to the website. Various tools are used to produce web analytics, such as Google Analytics, which uses a set of cookies to collect data.

Information on the analytics which our website uses can be found on this link:

https://www.eschools.co.uk/policies

What are cookies?

A cookie is a small file of text that may be saved on the memory or storage of your electronic device (computer, phone, or tablet etc) when you visit a website. Cookies are used to improve the way the website works and can be used to remember the information you've provided so that you don't have to re-enter it whenever you visit a new page.

Two types of cookies are typically used:

Session cookies – these are temporary and are removed when you close your browser or leave a website. These are used to remember visitors as they move from page to page on a website and are typically used to store your basket when using online shopping.

Persistent cookies – these remain on your device for much longer, even after you close the browser or restart the device. They remain until you remove them or they expire, which can be up to 12 months. They are typically used to store information such as your name, language preferences or login information.

What do we use cookies for?

We use cookies so that:

- We can distinguish you from other users of our website and provide a good experience.
- We can remember the information you've provided us with while on our website, so you don't have to keep re-entering the information whenever you visit a new page.
- We can look at how you use our website so that we can improve it for other users.

We do not use cookies to:

- Monitor your usage of other websites (privacy intrusive cookies).
- Collect any personal information about you (without your express permission).
- Collect any sensitive information.
- Pass data to any advertising networks.
- Pass personal data to third parties.

Consent for cookies

When you first visit our website using a new browser we will provide you with a cookies permission banner, seeking your consent to the use of certain cookies.

Not all cookies require consent. Those which are required for the operation of the website, known as 'strictly necessary' cookies do not require consent. Without these cookies the website cannot work as designed.

Other types of cookies do require consent. These include:

- Functionality cookies, which are used to improve the usability of the website; Analytical or performance cookies, which are used to help us improve the website; and

- Advertising or marketing cookies, which are used to target advertising on a website.

You can change your cookie preferences at any time through our cookie banner, but please be aware that opting out of cookies may affect your user experience on our website.

What is our lawful basis for processing your information?

Under the UK GDPR, it is essential to have a lawful basis when processing personal information. We normally rely on the following lawful bases:

- Article 6(1)(a) - consent
- Article 6(1)(f) – legitimate interest

We only rely on legitimate interests when we are using your data in ways you would reasonably expect.

Copyright

All information on this website, including but not limited to graphics, design, text, and images, is subject to the copyright of the school or a third party that has given permission for the school to use the material. The school grants permissions to electronically copy, print to hard copy, or transfer such material, so long as it is for school business only.

Accessibility

Our school website is powered by eSchools Ltd. with all content added directly by each individual school. We want as many people as possible to be able to use our websites. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)
- eSchools advises schools to ensure that the website text is as simple as possible to understand, and methods in which they can use the tools at their disposal to ensure content is accessible.
- AbilityNet has advice on making your device easier to use if you have a disability.

How accessible is our website?

We know some parts of this website are not fully accessible:

- you cannot modify the line height or spacing of text
- you cannot skip to the main content when using a screen reader
- There may be issues regarding colour contrast in some designs
- Feedback and contact information
- If you need information on the main content of this website in a different format like accessible PDF, large print, easy read, audio recording or braille, or If you cannot view the map on our Contact page and need directions, please get in

touch with the school directly using the information on the Contact page or in the footer on each page of this site.

Reporting in accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact either the school (via the details found on the Contact page) for matters regarding the content of the website or eSchools support team directly for matters related to the accessibility of the site itself. Call 0330 380 1426 or email support@eschools.co.uk.

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

Technical information about this website's accessibility

eSchools Ltd. is committed to making its websites accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

Compliance status

eSchools Ltd. does not manage the content of the website - this is managed directly by each individual school or trust. Primary and secondary schools or nurseries are exempt from accessibility regulations - except for the content people need in order to use their services. Therefore, statuses will change from school to school and this statement may not cover content added or embedded by the school directly.

However, based on the technical aspects of the site (rather than the content) this website is partially compliant with the Web Content Accessibility Guidelines version 2.1 AA standard, due to the non-compliances and exemptions listed below.

Non-accessible content - Non-compliance with the accessibility regulations
Some images do not have a text alternative by default, so people using a screen reader cannot access the information, however schools are encouraged to use the caption option. Nevertheless, we plan to add text alternatives for all images by September 2024.

Disproportionate burden

Areas, that we consider to be a disproportionate burden include:

You cannot modify the line height or spacing of text - although this is an area we may review in due course
You cannot skip to the main content when using a screen reader - we would consider adding this option, however our websites do not employ an overly long header, that users would need to skip past. We are also keen to remind schools not to add too much information to a page, to ensure that returning to the top of any page is easy.

Navigation and accessing information
It's currently not possible for users to change text size without some of the content overlapping, however we look to review this (estimated date: September 2024).

Interactive tools and transactions

Any interactive tool supplied by eSchools should be accessible, however we cannot account for any third party tool added by individual schools via the embed option.

Content that's not within the scope of the accessibility regulations

Content supplied by eSchools is available in HTML form, however schools are able to upload PDFs and Word documents as required. These can be downloaded and PDFs can be added using the PDF reader tool.

We do not provide live video, and do not have a captioning service to any uploaded video. However, we encourage schools to use video streaming services (such as YouTube and Vimeo) wherever necessary as these include the option of closed captions.

Preparation of this accessibility statement

This statement was prepared on 12 January 2022. It was last reviewed on 7 June 2023.

Disclaimer and external links

The school makes every effort to ensure the content on this website is correct and factual. The school accepts no liability for any inconvenience or loss caused by reliance on any information contained on this website.

The school makes every effort to ensure links to external websites are secure. The school accepts no liability for the privacy practices of those external websites.

What rights do you have over your data?

Under the UK GDPR, individuals have the following rights in relation to the processing of their personal data:

- to be informed about how we process your personal data. This notice fulfils this obligation.
- to request a copy of the personal data we hold about you.
- to request that your personal data is amended if inaccurate or incomplete.
- to request that your personal data is erased where there is no compelling reason for its continued processing.
- to request that the processing of your personal data is restricted.
- to object to your personal data being processed.

If you have any concerns about the way we have handled your personal data or would like any further information, then please contact our DPO using the details provided above.

If we cannot resolve your concerns then you may also complain to the Information Commissioner's Office, which is the UK's data protection regulator. Their contact details are below:

Phone: 0303 123 1113 or via their live chat. Opening hours are Monday to Friday between 9am and 5pm (excluding bank holidays). You can also report, enquire, register and raise complaints with the ICO using their web form on Contact us | ICO.

Changes to this notice

We reserve the right to change this privacy notice at any time. We will normally notify you of changes that affect you. However, please check regularly to ensure you have the latest version.