



# South Gosforth First School

*'Roots to grow and wings to fly'*

## South Gosforth First School Car Parking Policy

	<b>Staff</b> <ul style="list-style-type: none"><li>• Read it</li><li>• Chance for feedback</li></ul>	<b>FGB/Sub committee</b> <ul style="list-style-type: none"><li>• Approved</li></ul>	<b>Accessible</b> <ul style="list-style-type: none"><li>• Website link</li><li>• Saved</li></ul>
<b>Review Date:</b>	<b>May 2023</b>	<b>May 2023</b>	<b>May 2023</b>
<b>Next Review Due:</b>	<b>May 2024</b>		

### Member of staff with responsibility:

- Mr Adams (Head Teacher)
- Miss Blackburn (Deputy Head Teacher)
- Mrs Valentine (School Business Manager)

## Car Parking Policy

<b>EQUALITY IMPACT ASSESSMENT FOR PARKING AT SOUTH GOSFORTH FIRST SCHOOL</b>		
Staff / Committee involved in development:	Head teacher, Deputy Head teacher, School Business Manager, Governing Body	
For use by:	Staff, Governors and Parent/Carers	
This policy relates to statutory guidance:	Equality Act 2006 Keeping Children Safe in Education 2022 Risk Assessment School Car Park	
Key related South Gosforth First School Policies:	Health and Safety Policy School Travel Plan	
<b>Equality Impact Assessment:</b> Does this document impact on any of the following groups? If YES, state positive or negative impact, and state what action needs to be taken to address this.		
<b>Groups:</b>	<b>Yes/ No</b>	<b>Positive/Negative impact</b>
Race	No	
Disability	Yes	For blue badge holders, there are 2 disabled spaces located at the front of the school in front of the Head Teachers office, which are solely for members of our school community who are classed as having a disability. These parking spaces must not be used by any other members of our school community at any time.  If these spaces are full, blue badge holders are permitted to use the parking space directly outside of the main school doors in order to facilitate easy access into school and the playground.
Gender	No	
Age	No	
Sexual Orientation	No	
Religious Belief	No	
Gender Reassignment	No	
Marriage & Civil Partnership	No	
Pregnancy & Maternity	No	
Other	No	

<b>Reviewed by</b>	Head Teacher
<b>Agreed by</b>	Full Governing Body
<b>Next Policy review date</b>	May 2024
A copy of this form, and any related impact assessment form or action plan must be sent to the school office	

## Car Parking Guidelines

These guidelines have been produced to help ensure the safety of all visitors, parents, children, and staff at South Gosforth First School and we are grateful for the full cooperation of all members of our school community. This document forms part of the risk assessment for the safety of everyone entering or leaving the school site. Parents and carers are reminded that they are responsible for their children in the car park and immediately outside of the school grounds and pupils should be closely supervised at all times.

We always encourage pupils to walk to school or to come by bike or scooter and we urge you to encourage this where possible to minimise parking problems but more importantly to protect the environment for your children and hopefully your children's children in the future.

Pedestrians entering our site must use the allocated pedestrian path. Pedestrians are to keep to the pathway and not walk across the car park area where possible.

Children are permitted to ride bicycles and scooters to school and use the bike stores for storage during the school day. Pupils must dismount from their bicycles and scooters when entering the school playground and keep to the pathways.

For those parents and carers who choose to come to the school by car, we politely request that you **do not** to enter the school car park when dropping off children going to School. For obvious safety reasons it is the school's Governing Body's Policies not to have children walking amongst moving vehicles. These measures are for the safety of all those who attend our school. Any parents dropping off pupils must do so at the front of school or park down Alnmouth Drive or an adjoining street in order to minimise the chances of the children walking amongst moving vehicles.

## Car Parking Rules

Although we ask parents not to use the school car park as this is reserved for staff, we do understand that there are some exceptional circumstances for our families where they may need to use these spaces. For example, it may be that a parent is suffering from a certain illness, or an injury or perhaps are in recovery after surgery and in these situations we are of course happy to help and support.

If any parent feels that they have an exceptional circumstance, they should discuss this with the Head Teacher. Permission will be given at the Head Teacher's discretion. Any permission given is only for a **limited** time only. This will be reviewed on either a 2 or 4 week basis depending on the exceptional circumstance.

When meeting to discuss the parking, we ask that Parents sign our Parking Charter.

## Parking Outside of School

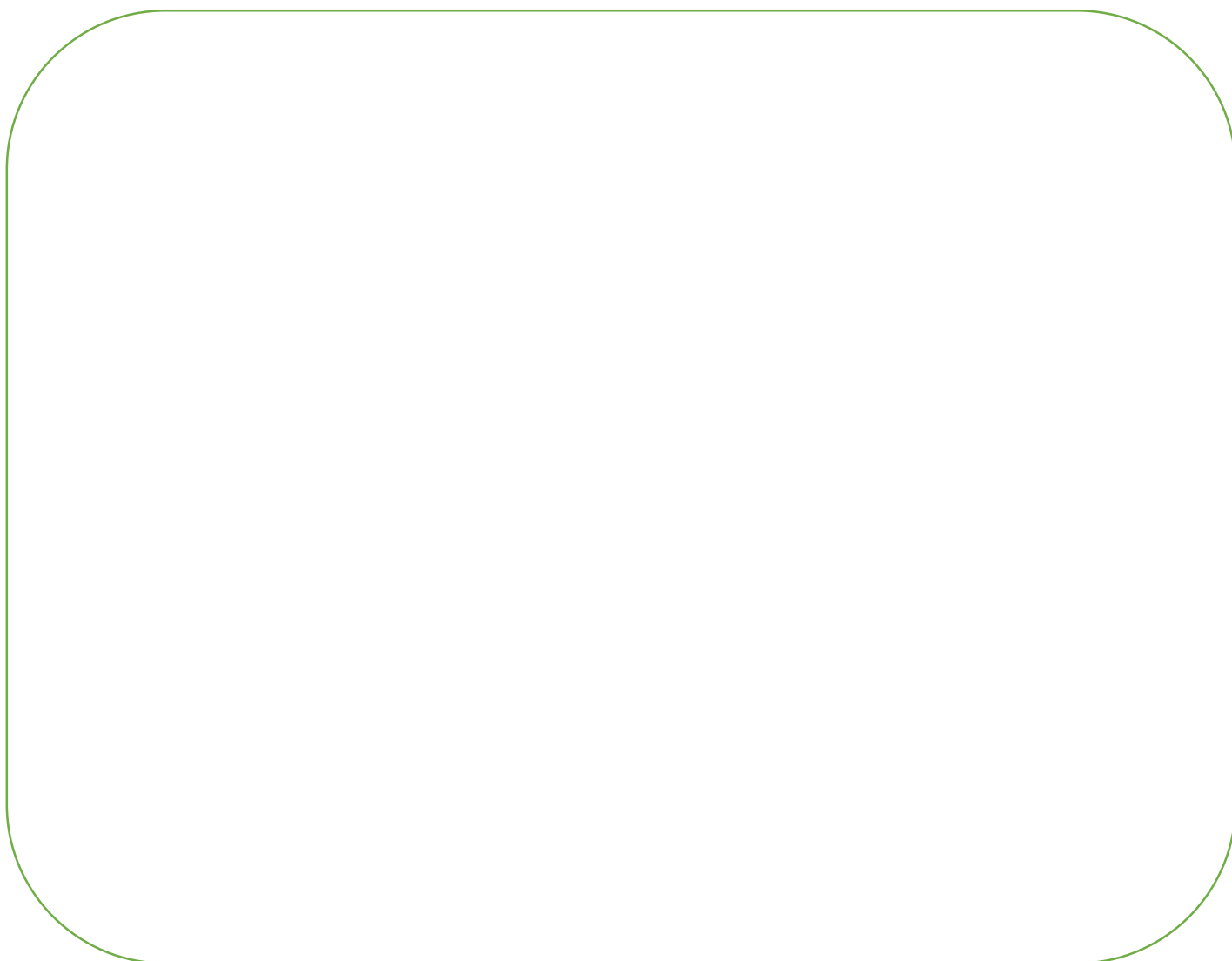
Please observe the parking regulations outside the school grounds. Please be courteous to our neighbours and don't block the road or park in a way that causes an obstruction or increases hazard to other road users or pedestrians. Please also be mindful not to park for prolonged periods in the public parking bays outside of the flats as these should be primarily for use of the residents.

## School Car Parking Charter

We ask all parents that have been given permission to use our school car park on a temporary basis due to exceptional circumstances to follow these agreed protocols.

- \* A 5 mile per hour speed limit applies throughout our site.
- \* All drivers must exercise due care and attention when driving and manoeuvring in the car park.
- \* The disabled bays are only to be used by registered disabled badge holders.
- \* There is to be no parking on designated walk ways or double yellow lines.
- \* Access for emergency vehicles must be maintained at all times.
- \* Users of the school car park do so at their own risk. South Gosforth First School will not accept responsibility for damage, accident or loss to vehicles or contents.
- \* All users of our car park are to be polite and courteous at all times. Please give consideration for other users of the car park.
- \* All users of our car park must respect our neighbours and not park inconsiderately in the locality of our school.
- \* In the event of any incident in the car park, governors will review the situation with a view to taking appropriate action. This may result in the withdrawal of the right to park on the school site for the individual(s) concerned.
- \* Use of our car park will be regularly reviewed (either every 2 – 4 weeks). Parking on the school site is a privilege and **not a right**. This may be withdrawn by the Governors if they feel that the safety of the children is being compromised by inappropriate use of our car park
- \* At this review, the Parking Charter will be signed and completed. Evidence of medical procedures or a blue disabled badge may be required.
- \* When dropping off or collecting children, parents are asked to come the main entrance and adhere to the normal school timings. For the morning between 7:45am (for pupils in breakfast club) – 8:45am and in the afternoon at 3:15pm. If the parent is physically unable to get out of the vehicle for whatever reason, then the office staff will be happy to escort your children to the car (by prior arrangement only).

***Parents are invited to write down details of the exceptional circumstance and why the use of our school car park is needed on this form below:***



Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_