



## South Gosforth First School

### Person Specification – Wraparound Leader (N5)

#### Part A: Application Stage

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

##### Essential

1	Full and relevant Level 3 EYFS qualification
2	Experience of effectively supporting pupils in an EYFS/KS1 learning environment
3	Have up to date experience of supporting and developing learning for EYFS/KS1
4	Experience of classroom organisation
5	Experience of administrative and clerical duties in a school environment
6	Excellent written and verbal communication skills
7	Evidence of working as a successful member of a large team
8	Evidence of a commitment to promoting the welfare and safeguarding of children
9	Able to plan, organise and prioritise and manage time effectively.

##### Desirable

10	Experience of advancing progress of pupils of relevant age within a learning environment
11	First Aid Training
12	Evidence of effective working with children in a 1-1 role or small group working
13	Qualification for the below or willingness to complete essential training as outlined below: <ul style="list-style-type: none"><li>• Safeguarding and child protection</li><li>• Food hygiene</li><li>• Fire warden training and safety evacuation procedures</li></ul>

#### Part B: Interview and Assessment Stage

The following criteria will be further explored at the interview and assessment stage:

##### Essential

1	Have positive, inclusive values, attitudes and high expectations for <b>all</b> learners.
2	Able to communicate effectively verbally and in writing with children, young people, colleagues and parents/carers.
3	Able to engage and inspire learners in the school environment, interact with them according to individual needs.
4	Promoted the inclusion and acceptance of all pupils.
5	Able to work within and apply all relevant school policies and procedures
6	Able to contribute effectively to the team within Wraparound
7	Able to work collaboratively as a member of a team.
8	Appropriate behaviour and attitude towards safeguarding and promoting the welfare of children and young people including: <ul style="list-style-type: none"><li>• motivation to work with children and young people</li><li>• ability to form and maintain appropriate relationships and personal boundaries with children and young people</li></ul>

	<ul style="list-style-type: none"> <li>• emotional resilience in working with challenging behaviours</li> <li>• attitude to use of authority and maintaining discipline.</li> <li>• able to work in partnership with other agencies</li> </ul>
9	No disclosure about criminal convictions or safeguarding concern that makes applicant unsuitable for this post.

### Desirable

14	Knowledge of SEN Code of Practice
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The following methods of assessment will be used:

Method		Method	
Interview	Yes	Presentation	No
Lesson Observation	Yes	Structured discussion with pupils	No
Other (specify)	No	Other (specify)	No

### Part C: Additional Requirements

The following criteria must be judged as satisfactory when pre-employment checks are completed:

1	Enhanced Disclosure and Barring Service Check
2	Additional criminal record checks if applicant has lived outside the UK
3	DBS Barred List Check
3	Medical clearance
4	Professional qualification certificate
5	Two references from current and previous employers (or education establishment if applicant not in employment)